

FY 2018 Theme: Participating, Learning and Growing for Success

President's Corner



Dr. Cynthia R. Mayo, PRP, President 2015-2017
Pins Margie R. Booker, PRP, President 2017-2019

PRP, Michael Wagner-Diggs, PRP, Raymond Duke, PRP, and Immediate Past President Cynthia Mayo, PhD., PRP. Now is a time for new beginnings for *"Participating by attending units and club meetings, learning through study sessions and workshops, and growing VSAP and NAP membership."*

Before your President gets too involved with this *Gaveletter*, she wants to take a moment on behalf of participants to express our sincere gratitude to Dr. Cynthia Mayo, PRP for a successful 60th Annual Convention. There were many opportunities for learning.

Thanks to all program workshop presenters and to all those present at the 60th Annual Convention. Excellent Workshops!!



Workshop Presenter Raymond Duke, PRP-R
and Past President of VSAP

It is always an exciting event when your President is elected to serve an organization of enthusiastic men and women who are studying, learning, and practicing proper parliamentary procedure. When your president joined NAP in 2011 and attended her first VSAP convention, little did she expect to be standing on the shoulders of four great past presidents: Mary Loose DeViney,

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VSAP Evaluation
Tally – 5/20/2017

Editor-in-chief:
President
Margie R. Booker, PRP
Editor: Gladys Jordan
Staff: Vivian Minor, CAP
and Dorothy Fuller

Board of Directors – 2017-2019

Executive Committee

Elected Officers

| | |
|---------------------|---------------------------|
| President | Margie R. Booker, PRP |
| 1st Vice President | Lynda J. Baer, PRP |
| 2nd Vice President | LaVonne P. Ellis, PRP |
| Recording Secretary | Cora Salzberg, PhD, PRP |
| Treasurer | Cynthia R. Mayo, PhD, PRP |

Appointed Officers

| | |
|------------------------------------|-------------------------|
| Corresponding Secretary | Beatrice Squire |
| Editor- in-Chief <i>Gaveletter</i> | Margie R. Booker, PRP |
| Historian | Rhiannon N. Liker |
| Parliamentarian | Mary Loose DeViney, PRP |
| (<i>ex officio</i>) | |

Standing Committee Chairmen

| | |
|----------------------------|--------------------------------|
| Budget and Finance | LaVonne P. Ellis, PRP |
| Bylaws | Michael Wagner-Diggs, PRP |
| Education | Lynda Baer, PRP |
| Lifetime Achievement Award | LaVonne P. Ellis, PRP |
| Membership | TBA |
| Publicity/Public Relations | Vivian Minor and Gladys Jordan |

Special Committees

| | |
|------------------------|----------------------------|
| Information Technology | Donald Garrett, PRP |
| Ways and Means | TBA and Marian Martin, PRP |
| Youth Development | Cora Salzberg, PhD, PRP |



TIP!!!

The adjournment may be signaled by a *single rap* of the gavel, if desired.

Unit and Club Presidents

1951 Chesapeake Unit of Parliamentarians (CUP)
Martha Rollins

1951 Virginia Peninsula Unit of Parliamentarians
Yulanda Humphrey

1952 Parliamentary Law Club of Richmond, Virginia (PLC)
Nancy Parker

1963 Roanoke Valley Unit
Gloria Manns

1964 Grace Welborn Unit
Joyce Eagles

1975 M. Stanley Ryan Unit of Parliamentarians
Marian Martin, PRP

1976 Virginia Alpha Unit of Registered Parliamentarians (VAURP)
Mary Swain, PRP-R

1977 Catherine Wittman Unit
Muriel Laliberte

1980 Virginia Lewis Dalton and Eloise Engledove – Richmond Unit
Cora Salzberg, PhD, PRP

1981 Golden Gavel Unit
Peggy F. Moss

1983 Northern Virginia Marching and Gavel Society Unit (NOVAMAGS)
Beatrice Squire

1991 Silver Gavel Unit of Parliamentarians
Janice Doyle

2016 Fredericksburg Parliamentary Unit
Lynda J. Baer, PRP

Parliamentary Procedure Talk

In case members of units and club missed the convention in May 2017, the following amendments were adopted for VSAP. Units and club may consider using these amendments to update and align their bylaws with VSAP.

Article VII – Meetings – Section 2

Special meetings may be called by the President and shall be called upon written request of ten (10) members from a majority of the units and **the Parliamentary Law Club and may be held in a face-to-face setting or any electronic means.**

Article VIII – Board of Directors – Section 3

The Board of Directors shall be authorized to transact necessary business **by telephone conference or through electronic communications media, so long as all members can simultaneously hear each other and participate during the meeting,** in accordance with the objects of the Association between meetings of the Association.

Article IX – Section 3

Matters requiring action of the Executive Committee may be decided by mail, e-mail, fax vote or **other electronic means.** All such actions shall be reported at the next meeting of the Executive Committee and shall be recorded in the minutes of that meeting.



President Cynthia Mayo, PhD, PRP, and Bylaws Committee Chairman Michael Wagner-Diggs, PRP

Membership News

During the convention Darlene Allen, PRP, NAP Director-at-Large, made a presentation on membership. She mentioned that one objective of NAP is to increase NAP membership and credentialing programs

She stressed that associations and units have a lot of work to do. NAP presented the following ways to increase membership:

- Reclaim members who have not renewed, or were dropped March 1, 2017.
- Recruit members to join and take the membership exam. Each unit (and club) should have added at least five new members by the end of 2017.

Another option for increasing members is to charter a new unit, as in Fredericksburg, Virginia where in 2016 a unit was organized.



Lynda Bear, PRP, organizer, and President of the Fredericksburg Parliamentary Unit

VSAP is also promoting an increase in its Association, which will result in an increase in NAP's membership.



Cynthia Mayo, PhD, .PRP, VSAP Immediate Past President and Darlene Allen, PRP, NAP Director-at-Large

VSAP is here to help units and club to achieve this objective by continuing the funding proposal through the grant funding process. Grants started under the direction of Dr. Cynthia Mayo, PRP, in 2014. The purposes of grant funds are to increase parliamentary knowledge, increase membership and purchase resources to conduct outreach services to the community **as indicated under “Request for Proposal RFP” below.**

To support NAP’s charge, VSAP will start accepting proposals on July 1, 2017. This allows units and club to initiate and to implement grant projects during the summer months and potentially increase membership by the end of 2017.

Units and club are encouraged to submit proposals for the “Growing Our Own” project and/or “Presiding with Passion” project. Plan to complete the projects before April 15, 2017, so that your results can be included in the convention program booklet and a brief oral summary presented during the convention. Follow the guidelines listed below:

Requests for Proposals (RFP) **INCREASE MEMBERSHIP IN NAP/VSAP**

Proposal Objectives:

1. Conduct outreach workshops through units and club to increase parliamentary knowledge.

2. Expose NAP/VSAP resources to assist in increasing parliamentary knowledge
3. Provide funds to units and club to conduct community outreach to youth and adult organizations.

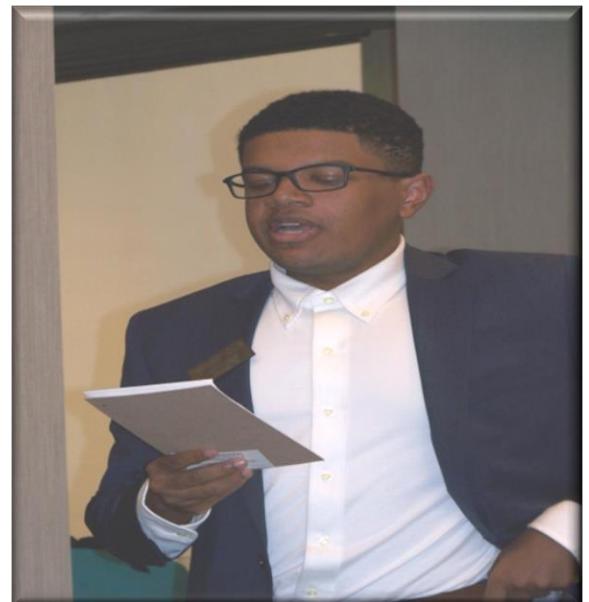
Funds will be provided to VSAP units and club to conduct outreach workshops for the community and persons seeking **membership and credentialing** status.

Each unit and club will be required to provide the following information to seek funds up to \$350.00.

Each unit will submit a plan detailing how funds will be used to conduct community outreach and increase membership.

The details of the plan should address the following:

- Date and Place of Workshop
- Time and Program Outline
- Food served, if any
- Evaluation
- Budget
- Provision for membership application
- Provide a summary before April 15, 2018, of the project or program, including dates, time and number attending.



Unit Report by Donald Garrett, PRP
Member of NOVAMAGS



Unit Report by Martha Rollins, President
Chesapeake Unit of Parliamentarians

Units and the Parliamentary Law Club may submit proposals beginning July 1st by email to:

Margie R. Booker, PRP
VSAP President
mrbooker@aol.com

If the request is a continuation grant proposal using the same objectives as the prior year and program outline unchanged, submit a brief letter indicating this. State the total budget amount requested, which may or may not change.

Units and Club News

New Presidents



Mary Swain, PRP-R
Virginia Alpha Unit
of Registered Parliamentarians



Nancy C. J. Parker
Parliamentary Law Club of Richmond

Announcements

NAP Leadership Conference

Thursday, September 7, 2017

8:30 a.m. – 5:00 p.m.

Westin Lombard Yorktown Center
70 Yorktown Center
Lombard, IL 60148

NAP 41st Biennial Convention

September 8-11, 2017

Westin Lombard Yorktown Center
70 Yorktown Center
Lombard, IL 60148

Save the Dates

VSAP Executive Board Meeting

Saturday, October 21, 2017

11:00 a.m. – 1:00 p.m.

Location: TBA

61st Annual Virginia State Association of Parliamentarians Convention

May 5-6, 2018

Marriott Hotel

740 Town Center Drive

Newport News, Virginia

(757) 873-9299

Let us know what your unit or club is doing throughout the year. The next Gaveletter deadline is September 15, 2017.

